

TRI Plan
School Name:
School Year 2016-2017

Article 12.2g of the Comprehensive Professional Agreement

Building administrators and program managers shall meet with staff to jointly prepare a yearly TRI plan that will guide the staff in the implementation of TRI responsibilities. To the extent possible, the plan will provide a schedule of mandatory meetings/events that is balanced relative to individual responsibilities and responsibilities that cannot be scheduled. Copies of the plan will be provided to the VEA building representative and the Human Resources Department.

Part I TRI Responsibilities – Mandatory

<u>Activities</u>	<u>Dates</u>
Eight (8) Hour Pre-Planning/Principal Meeting	
Back to School/Open House Nights/Curriculum Night	
Calendared Parent Conferencing Days	

Part II TRI Responsibilities – SBLT Approved

<u>Activities</u>	<u>Dates</u>

 Building Principal

 SBLT Co-Chair

 VEA Building Representative

Article 12.4

Activities Included in the TRI Program Are:

TRI activities

12.4 A Pre-Duty and Semester Break days shall be part of TRI along with the four (4) hour post-duty day. Teachers will assume responsibility for opening and closing the school year and the classroom, however, administrators will schedule mandatory preplanning meetings with building staff prior to the start of the school year for up to eight (8) hours.

12.4 B The one (1) eight-hour (8) pre-duty day added for the purpose of implementation of TPEP will be moved into TRI. In addition, the two onsite substitute release days created for the purpose of addressing TPEP will be moved into TRI. Teachers will assume the responsibility of all TPEP preparation.

Included in TRI will be all pre-duty and semester break days with teachers assuming responsibility for the opening and closing of the school year and the classroom. However, administrators will schedule mandatory preplanning meetings with building staff prior to the start of the school year for up to eight (8) hours. Also included in TRI will be the one (1) TPEP pre-duty day and the two TPEP release days. Teachers will assume the responsibility for all TPEP preparation.

Also included in the TRI, will be eight (8) hours of required TRI professional development paid at the rate of thirty-six dollars (\$36) per hour. The teachers will retain the full amount of their professional development funds which is nine hundred dollars (\$900) per teacher.

Professional development in-service provided by the District will be compensated at the agreed upon hourly rate of thirty-six dollars (\$36) over and above TRI obligations and payments reflected in Appendix E. All employees, part time and full-time, will participate in such in-service and are compensated at the approved hourly rate for such in-service.

12.4 C Parent conferencing by scheduled blocks of time or other special arrangements. Up to two (2) non-student days may be scheduled for parent conferencing within the TRI responsibilities compensation discussed below.

i. Special education teachers will be available during parent conferencing days for such times that conferences are determined appropriate by the building administrator, special education teacher, and regular education teacher.

12.4 D Individual preparation responsibilities when they occur outside the normal work day:

- i. Media center activities
- ii. District authorized professional level activities
- iii. Grade level meetings
- iv. In-building curriculum/department meetings
- v. Building projects (science fair, culture fair, etc.)
- vi. IEP committee meetings
- vii. Professional group meetings
- viii. Report writing for compliance with IDEA requirements
- ix. Development and implementation of technology
- x. Testing and assessment requirements for regular education and special education
- xi. Progress reports for related services
- xii. Schools improvement planning
- xiii. Activities associated with opening and closing out the school year and the classroom
- xiv. All TPEP preparation and implementation activities
- xv. Other District-authorized activities as identified in the Building TRI plan